

## AGENCY STATISTICAL CALENDAR

### BICOL REGION

For the period January to December 2012

Name of Agency/ Statistical Outputs/Data (1)	Status (2)	Period Covered by the Data (3)	Geographic Disaggregation (4)	Schedule of Dissemination (5)	Form of Dissemination (6)	Contact	
						Person (7)	Tel. No./e-mail (8)

#### Bureau of Jail Management and Penology

##### Personnel Reports

1. Station List	Final	Monthly	Regional	3rd day of the month thereafter	Hard Copy	J/CInsp. Ma. Heidi R. Peralta	(052)824-4646/824-0867 rbjmp5mayon@yahoo.com
2. List of JPA's	Final	Monthly	Regional	4th day of the month thereafter	Hard Copy		
3. List/Number of Female Personnel	Final	Monthly	Regional	5th day of the month thereafter	Hard Copy		
4. Actual Regional Strength	Final	Monthly	Regional	5th day of the month thereafter	Hard Copy		
5. Alpha Listing of Personnel	Final	Monthly	Regional	5th day of the month thereafter	Hard Copy, Soft Copy		
6. Disposition of Jail Personnel	Final	Monthly	Regional	5th day of the month thereafter	Hard Copy, Soft Copy		
7. Quarterly Report on Accession & Separation	Final	Quarterly	Regional	5th day of the succeeding month of the quarter	Hard Copy		

##### Operations and Statistical Reports

1. Monthly Operational Reports	Final	Monthly	Regional	Every 5th day of the Month	Soft Copy	J/Supt. Elena A. Manuel	(052)824-4646/824-0867 rbjmp5mayon@yahoo.com
a. Inmates Profile (CICL Only)							
b. Inmates Profile (Adult Only)							
c. List of Provincial and Sub-Provincial Jails							
d. Daily Jail Pop Monitoring							
e. Greyhound Operations							
f. List of Jails							
g. List of Insular Prisoners							
h. List of Foreign Detainees							
i. List of Inmates Detained for 5 Years or More							
j. List of Inmates with No Court Hearing for a year or more							
k. List of PNP Personnel Performing Jail Duties							
l. List of Inmates Who are 70 rs Old & Above							

## AGENCY STATISTICAL CALENDAR

### BICOL REGION

For the period January to December 2012

Name of Agency/ Statistical Outputs/Data (1)	Status (2)	Period Covered by the Data (3)	Geographic Disaggregation (4)	Schedule of Dissemination (5)	Form of Dissemination (6)	Contact	
						Person (7)	Tel. No./e-mail (8)

#### Bureau of Jail Management and Penology *(continued)*

2. Monthly Statistical Reports	Final	Monthly	Regional	Every 5th day of the Month	Hard Copy		
a. Jail Population by Classification							
a.1 BJMP manned							
a.2 PNP manned							
b. Jail Population of Provincial Jails Within AOR							
c. Number of Foreign Detainees by Nationality							
d. Actual Number of Committed and released							
e. Number of Inmates Transferred to BUCOR & Other Institution							
f. Number of Inmates Scheduled for Transfer to BUCOR & Other Institution							
g. Percentage of Congestion							
h. Data on Index and Non-Index Crimes							
i. Data on Inmates with Drug Cases							
j. Operational Jurisdiction of Jails							
k. Number of Personnel Performing Custodial/Escort Duties							
l. Number of Inmates Escorted							
m. Custodial and Inmate Ration							
n. Escort and Inmate Ration							
o. Number of Personnel assigned in each jails							
p. Age Group of Inmates (Adult and Minor)							
q. Data on Muslim Inmates							
r. BJMP Directory							
3. Program Review and Analysis	Final	Quarterly	Regional	Every 5th Day of the succeeding month of the quarter	Hard Copy		
Logistics Reports						J/Insp. Marjory Techie C. Orlain	(052)824-4646/824-0867
1. Monthly Logistical Report							rbjmp5mayon@yahoo.com
a. Status of Construction Project	Final	Monthly	Regional	Every 5th day of the Month	Hard Copy		
b. Status of Repair of Jail Facilities							

## AGENCY STATISTICAL CALENDAR

### BICOL REGION

For the period January to December 2012

Name of Agency/ Statistical Outputs/Data (1)	Status (2)	Period Covered by the Data (3)	Geographic Disaggregation (4)	Schedule of Dissemination (5)	Form of Dissemination (6)	Contact	
						Person (7)	Tel. No./e-mail (8)

#### Bureau of Jail Management and Penology *(continued)*

c. Inventory of Custodial Equipment d. Inventory of Fire Arms e. Inventory of Vehicles	Final	Semestral	Regional	Every last day of the Semester	Hard Copy		
2. Quarterly Logistical Report a. Program Review and Analysis b. Comparative Data on Utility Bills (Water, Electric and Telephone)	Final	Quarterly	Regional	Every 5th day of the succeeding month of every quarter	Hard Copy		
3. Quarterly Report on Status of Construction Projects	Final	Quarterly	Regional	One week before the end of every quarter	Hard Copy		
4. Annual Logistical Report a. Inventory of Facilities b. Status of Construction Outlay c. ICRC Related Projects	Final	Annual	Regional	5th day of January	Hard Copy		
5. Annual Inventory of Property and Equipment (RSAO)	Final	Annual	Regional	Last week of November	Hard Copy		
Intelligence Reports 1. Monthly Accomplishment Report on Intelligence	Final	Monthly	Regional	Every 5th day of the Month	Hard Copy	J/CInsp Ireneo A Ebones	(052)824-4646/824-0867 rbjmp5mayon@yahoo.com
2. List of Inmates with Gang Affiliation	Final	Quarterly	Regional	1st week of the succeeding month of every quarter	Hard Copy		
3. Data on number of inmates with Gang Affiliation	Final	Quarterly	Regional	1st week of the succeeding month of every quarter	Hard Copy		
4. Updated Names of Gang Leader	Final	Quarterly	Regional	1st week of the succeeding month of every quarter	Hard Copy		

## AGENCY STATISTICAL CALENDAR

### BICOL REGION

For the period January to December 2012

Name of Agency/ Statistical Outputs/Data (1)	Status (2)	Period Covered by the Data (3)	Geographic Disaggregation (4)	Schedule of Dissemination (5)	Form of Dissemination (6)	Contact	
						Person (7)	Tel. No./e-mail (8)
<b>Bureau of Jail Management and Penology (continued)</b>							
5. Security Inspection Report	Final	Quarterly	Regional	1st week of the succeeding month of every quarter	Hard Copy		
6. Security Survey	Final	Annual	Regional	1st week of April	Hard Copy		
Investigation and Prosecution Reports						J/Supt Samson A Penilla	(052)824-4646/824-0867
1. Monthly Accomplishment Report on Investigation and Prosecution	Final	Monthly	Regional	Every 5th day of the Month	Hard Copy		rbjmp5mayon@yahoo.com
	Final	Quarterly	Regional	Every 5th day of the succeeding month of every quarter	Hard Copy		
	Final	Annual	Regional	Every 5th day of January	Hard Copy		
Program Development Reports						J/Sinsp Alfredo R Ricafort Jr	(052)824-4646/824-0867
1. Monthly Reports	Final	Monthly	Regional	Every 5th day of the Month	Hard Copy		rbjmp5mayon@yahoo.com
a. List of BJMP Jails with Separate Cell/ Dormitories for Female Inmates							
b. List of BJMP Jails with Separate Comfort Room for Female Inmates							
2. PPA Implementation Monitoring Report	Final	Quarterly	Regional	Every 5th day of the succeeding month of every quarter	Hard Copy		
3. GAD Quarterly Accomplishment Report	Final	Quarterly	Regional	Every 5th day of the succeeding month of every quarter	Hard Copy		
4. Program Review and Analysis	Final	Quarterly	Regional	Every 5th day of the succeeding month of every quarter	Hard Copy, Soft Copy		

## AGENCY STATISTICAL CALENDAR

### BICOL REGION

For the period January to December 2012

Name of Agency/ Statistical Outputs/Data (1)	Status (2)	Period Covered by the Data (3)	Geographic Disaggregation (4)	Schedule of Dissemination (5)	Form of Dissemination (6)	Contact	
						Person (7)	Tel. No./e-mail (8)
<b>Bureau of Jail Management and Penology (continued)</b>							
5. Operation Plan and Budget	Final	Annually	Regional	10th day of December	Hard Copy, Soft Copy		
6. GAD Plan and Budget	Final	Annually	Regional	10th day of December	Hard Copy		
7. National Greening Program	Final	Quarterly	Regional	Every 1st Monday of the succeeding month of every quarter	Hard Copy		
Legal Services Report						J/SInsp Rammel L Bonavente	(052)824-4646/824-0867
1. List of Personnel with Pending Administrative cases	Final	Monthly	Regional	Every 5th day of the Month	Hard Copy		rbjmp5mayon@yahoo.com
Paralegal Services Report						J/CInsp Ireneo A Ebones	(052)824-4646/824-0867
1. Monthly Report on Paralegal Services	Final	Monthly	Regional	Every 30th day of the Month	Hard Copy		rbjmp5mayon@yahoo.com
2. Monthly Report of Detained Prisoners	Final	Monthly	Regional	Every 30th day of the Month	Hard Copy		
3. Recapitulation of	Final	Monthly	Regional	Every 30th day of the Month	Hard Copy		
4. List of Inmates with Detainees Manifestation	Final	Monthly	Regional	Every 30th day of the Month	Hard Copy		
5. List of Inmates w/o Detainees Manifestation	Final	Monthly	Regional	Every 30th day of the Month	Hard Copy		
6. List of Inmates under Special Circumstances referred to PAO	Final	Monthly	Regional	Every 30th day of the Month	Hard Copy		
7. Bi-Monthly Report	Final	Bi-Monthly	Regional		Hard Copy		
a. Bi-Monthly Performance Monitoring Report (1-15)				Every 20th day of the Month			
b. Bi-Monthly Performance Monitoring Report (16-30)				Every 3rd day of the succeeding month thereafter			

## AGENCY STATISTICAL CALENDAR

### BICOL REGION

For the period January to December 2012

Name of Agency/ Statistical Outputs/Data (1)	Status (2)	Period Covered by the Data (3)	Geographic Disaggregation (4)	Schedule of Dissemination (5)	Form of Dissemination (6)	Contact	
						Person (7)	Tel. No./e-mail (8)
<b>Bureau of Jail Management and Penology (continued)</b>							
Community Relation Services Reports						J/SInsp Alfredo R Ricafort Jr	(052)824-4646/824-0867
1. Press Releases	Final	Occasional	Regional	Occasional	Hard Copy		rbjmp5mayon@yahoo.com
2. CRS Monthly Accomplishment Report	Final	Monthly	Regional	22nd day of the month	Hard Copy		
3. Weekly Report	Final	Weekly	Regional	Every Thursday of the week	Hard Copy		
Rehabilitation Services Reports						J/Supt Elena A Manuel	(052)824-4646/824-0867
1. Monthly Rehabilitation Report	Final	Monthly	Regional	Every 30th Day of the Month	Hard Copy		rbjmp5mayon@yahoo.com
a. 1 Basic Needs							
a. 2 Other Basic Needs							
b. Paralegal							
c. Health Service							
d. Literacy Program							
e. Livelihood Projects							
f. Skills Enhancement							
g. Interfaith Activities							
h. Therapeutic Community Modality Program							
i. Cultural & Sports Development							
j. After Care Program							
k. Pregnant Women							
2. Quarterly Reports	Final	Quarterly	Regional	Every 5th day of the succeeding month of every quarter	Hard Copy		
a. Religious Profile of Inmates							
b. Inmates' Community Service							
c. Program Review and Analysis							
3. Annual Reports	Final	Annual	Regional	Every 5th day of January	Hard Copy		
a. Consolidated Monthly Reports with Assessment of Performance							

## AGENCY STATISTICAL CALENDAR

### BICOL REGION

For the period January to December 2012

Name of Agency/ Statistical Outputs/Data (1)	Status (2)	Period Covered by the Data (3)	Geographic Disaggregation (4)	Schedule of Dissemination (5)	Form of Dissemination (6)	Contact	
						Person (7)	Tel. No./e-mail (8)
<b>Bureau of Jail Management and Penology (continued)</b>							
Health Services Reports							
1. Monthly Medical and Dental Accomplishment Report	Final	Monthly	Regional	Every 20th day of the Month	Hard Copy	J/CInsp Ma Heidi R Peralta	(052)824-4646/824-0867 rbjmp5mayon@yahoo.com
2. Monthly Performance Monitorign Report	Final	Monthly	Regional	Every 30th of the Month	Hard Copy		
3. Bi-monthly Updates on Programs, Project and Activities (PPA)							
a. Report on Inmates Mortality (1-15)	Final	Bi-monthly	Regional	Every 20th day of the Month	Hard Copy		
b. Reports on Inmates Morbidity (16-31)	Final	Bi-monthly	Regional	Every 3rd day of the succeeding month thereafter	Hard Copy		
Internal Audit Service Reports							
1. Names of IAS personnel	Final	Monthly	Regional	Every 5th Day of the Month	Hard Copy	J/Insp Rudito D Bulalacao	(052)824-4646/824-0867 rbjmp5mayon@yahoo.com
2. List of Personnel with Admin Cases	Final	Monthly	Regional	Every 5th Day of the Month	Hard Copy		
3. List of Personnel with Criminal Cases	Final	Monthly	Regional	Every 5th Day of the Month	Hard Copy		
4. List of Jails with Local Subsidy	Final	Monthly	Regional	Every 5th Day of the Month	Hard Copy		
5. Consolidated Monthly Jail Pop	Final	Monthly	Regional	Every 5th Day of the Month	Hard Copy		
6. List of Medicine Procured	Final	Monthly	Regional	Every 5th Day of the Month	Hard Copy		
7. BJMP funded projects	Final	Monthly	Regional	Every 5th Day	Hard Copy		