

PROJECT PROPOSAL

I. TITLE: Search for the Best NSM Activity and Province

II. PROPONENT: Regional Statistical Coordination Committee (RSCC) I

III. DATE: October 1-30

IV. PARTICIPANTS:

Best NSM Activity: All Local Government Units (LGUs)– Provincial Level, Regional Line Agencies (RLAs), Academe, Non-Government Organizations (NGOs) and Private Sector

Best NSM Province : Four provinces (Ilocos Norte, Ilocos Sur, La Union and Pangasinan)

V. RATIONALE:

The National Statistics Month is a yearly celebration conducted every October pursuant to Presidential Proclamation No. 647. The observance of the event has two-fold objectives, namely: (1) promote, enhance and instill nationwide awareness and appreciation of the importance and value of statistics to the different sectors of society; and (2) to elicit the cooperation and support of the general public in upgrading the quality and standards of statistics in the country.

The participating agencies/offices from the LGUs, RLAs, academe, NGOs and private sector conduct various activities during the NSM celebration, focusing on the theme designated for each year. Activities conducted are in the form of statistical exhibits, statistical contests, conduct of trainings, seminars, workshops, symposia, conferences and dissemination of IEC materials.

To recognize outstanding participation and efforts of these agencies/offices during the NSM celebration, the NSCB initiated the Best NSM Region and Best NSM Activity at the national level in 2002. This awards system aims to encourage wider participation to the NSM celebration and promote the conduct of activities that will further the objectives and spirit of the NSM celebration. With same vision, the RSCC, being the coordinating body for all NSM activities in the region, will be giving an award for the Best NSM Activity and Province in Region I. The conduct of this activity has been approved as per RSCC Resolution No. 19-2003 (Attachment A) issued on December 8, 2003.

VI. OBJECTIVE:

The Search for the Best NSM Activity and Province in Region I aims to encourage wider participation to the NSM celebration in the region and promote the conduct of activities that will further the objectives and spirit of the NSM celebration. Further, the NSM awards system shall serve as an incentive to participating individuals and collective agencies in the observance of the NSM.

VII. EXPECTED OUTPUTS:

The following are the expected outputs:

1. Agency/Office winner for the Best NSM Activity;
2. Province winner for the Best NSM Province; and
3. Consolidated and detailed NSM activity report per agency and province.

VIII. DESCRIPTION / METHODOLOGY:

- General:
- (1) A Technical Working Group (TWG) on Screening and Evaluation shall be created by the RSCC to evaluate the nominations received vis-à-vis the criteria for both categories. The TWG shall be composed of statistical RLA members of the Committee (NEDA, NSCB, NSO, DILG and BAS). The final list of winners shall be presented to the RSCC Chairman and Co-chairman for approval.
 - (2) Announcement of winners and awarding of winners shall be done during the NSM Opening Ceremonies in the succeeding year.
 - (3) The following are the responsibilities of the concerned entities relative to the conduct of the activity:

Regional Statistical Coordination Committee, Region I

1. Issue a Memorandum Circular relative to the conduct of activity including fund contribution of the member agencies and guidelines for the contest;
2. Prepare and disseminate letters advocating the activity to Regional Line Agencies, Local Government Units, academe, Non-government Organizations and private sector.;
3. Create a Technical Working Group on Screening and Evaluation; and
4. Coordinate with the sponsor agency of the NSM Opening Ceremonies the following year on the conduct of the Awarding Ceremonies.

Technical Working Group on Screening and Evaluation

1. Screen the completeness of the documents submitted by nominating party;
2. Evaluate the activities based from the documentation submitted with the criteria set for the Best NSM Activity and Province; and
3. Recommend final list of winners to the RSCC for approval.

Philippine Statistical Association Region I

1. Act as administrator of the region's NSM funds
2. Issue receipts to member agencies for their NSM contributions; and
3. Conduct trainings/seminars, if necessary, to provide additional funds for the NSM.

A. Search for Best NSM Activity

1. Criteria

The following criteria will be used in the selection of the Best NSM Activity.

a) Relevance (25%)

The nominated activity must clearly articulate the theme and likewise address emerging issues in the region or country.

b) Overall Presentation of the Activity (40%)

The activity must have a clear logical organization and structure, must effectively communicate the idea being presented, the data presented must

be factually correct and accurate, must demonstrate educational effectiveness, and the ideas and messages of the work are clear to the audience.

c) Impact (25%)

The activity must show presence of feedback mechanism, the audience reached and its effects, the experience gained out of the activity and the lessons learned.

d) Economy of Resources (10%)

The activity must show ingenuity and resourcefulness as well as cost-efficient presentation.

2. Mechanics

Nominations for the Best NSM Activity should be submitted to the RSCC Secretariat not later than October 28. The nominating party should submit the accomplished Nomination Form A accompanied by the required documentation, which shall contain the following information:

- a. Title of the activity
- b. Objectives of the activity
- c. Number of Participants
- d. Total Cost of the Activity
- e. Description of the activity
- f. Perceived relevance of the activity to the theme
- g. Description of a feedback mechanism/perceived effect of the activity to its target audience
- h. Description of materials/resources used
- i. Reasons for nominating
- j. Other information useful in the evaluation

An agency/office can nominate up to three activities only. Only activities submitted to the RSCC Secretariat as NSM activity, as per agency's NSM calendar, may be nominated.

There will be three winners for this category, i.e. 1st, 2nd and 3rd prizes.

B. Search for Best NSM Province

1. Criteria

Below is the criteria that will be used to select the Best NSM Province.

- a) Diversity of activities (25%)
- b) Extent of participation of cooperating agencies and LGUs (25%)
- c) Conveys favorable image of the province (25%)
- d) Economy and ingenious use of resources (25%)

2. Mechanics

Nominations for the Best NSM Province should be submitted to the RSCC Secretariat not later than November 8. The nominating party should submit the accomplished Nomination Form B accompanied by the required documentation, which shall contain the following information:

- a. Title of the activity
- b. Objectives of the activity
- c. Number of Participants
- d. Total Cost of the Activity
- e. Description of the activity
- f. Perceived relevance of the activity to the theme
- g. Description of a feedback mechanism/perceived effect of the activity to its target audience
- h. Description of materials/resources used
- i. Reasons for nominating
- j. Other information useful in the evaluation

Only one winner will be selected for this category, i.e. 1st prize.

IX. BUDGETARY REQUIREMENTS:

The RSCC-member agencies shall be requested to contribute the amount of one thousand pesos (PhP 1,000.00) or more to be pooled as NSM fund. A total of twenty-two thousand pesos (PhP 22,000.00) is expected to be generated from the contributions. Other fund-raising activities such as the conduct of trainings/seminars may be conducted thru the PSA to provide additional funds for the NSM. The Philippine Statistical Association (PSA) Region I shall be the designated administrator of the NSM common funds.

The following are the estimated expenses.

Particulars	Funds Needed
▪ Communication	PhP 1,000.00
▪ Supplies and Materials	4,000.00
▪ Snacks/Meals for TWG meetings	1,800.00
2 snacks x PhP 25 per snack x 3 meetings x 6 members	900.00
1 meal x PhP 50 per meal x 3 meetings x 6 members	900.00
▪ Plaque for Winners	4,500.00
▪ <i>Best NSM Activity</i>	
PhP 1,250 x 1 (1 st prize winner)	1,250.00
PhP 1,000 x 1 (2 nd prize winner)	1,000.00
PhP 750 x 1 (3 rd prize winner)	750.00
Best NSM Province	
PhP 1,500 x 1 (1 st prize winner)	1,500.00
▪ Cash Gift for Winners	10,000.00
▪ <i>Best NSM Activity</i>	
PhP 2,000 x 1 (1 st prize winner)	2,000.00
PhP 1,500 x 1 (2 nd prize winner)	1,500.00
PhP 1,000 x 1 (3 rd prize winner)	1,000.00
Best NSM Province	
PhP 5,000 x 1 (1 st prize winner)	5,500.00
▪ Miscellaneous expenses	700.00
Total	PhP 22,000.00

X. Workplan

Activity	Responsible Office	Time Frame	
		Start	End
1. Finalization of project proposal	RSCC	March 23	April 15
2. Dissemination of advocacy materials (to be included in the request for NSM calendar of activities)	RSCC	June 15	June 30
4. Acceptance of nomination forms with documentation for the Best NSM Activity Best NSM Province	RSCC	October 14 October 28	October 28 November 8
3. Screening and evaluation of entries	TWG for Screening and Evaluation	November 10	November 11
4. Evaluation of final list of winners as recommended by the TWG	RSCC Chair and Co-chair	January 2	January 15
5. Awarding of winners (to be done during the NSM Opening Ceremonies)	RSCC/TWG	October 2005	October

_____ NATIONAL STATISTICS MONTH AWARDS
Best NSM Activity
Nomination Form A

Activity Nominated: _____

Justification for the Nomination: _____

Nominating Body: _____

Address: _____

Contact Person: _____

Telephone No. : _____

Fax No. : _____

E-mail Address: _____

Note: Justification should include a short description of the impact of the activity. Use additional sheets if necessary. Please include materials use or pictures depicting the activity, if necessary.

_____ NATIONAL STATISTICS MONTH AWARDS
Best NSM Province
Nomination Form B

Province Nominated: _____

Justification for the Nomination: _____

Nominating Body: _____

Address: _____

Contact Person: _____

Telephone No. : _____

Fax No. : _____

E-mail Address: _____

Note: Justification may include listings of the statistical activities actually undertaken by the province and a short description of the impact of the activity. Use additional sheets if necessary. Please include materials use or pictures depicting the activity, if necessary.